

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NHMA, Concord, NH
JULY 2, 2014

Present: Moran, Webster, Moses, Larochele, Martineau, Snelling, Davis, Gaudiello, Branoff, Lord, Simpson.
By phone: Hallenbeck
Absent: Edelmann, Michael York, State Library Liaison
Excused: Kirwin, Knight
Guests: Linda Taggart, President, NHLA and Judy Silva, Executive Director, NHMA

Meeting called to order by President, Ed Moran at 10:05 a.m. The Pledge of Allegiance was recited.

Moran introduced Silva to discuss NHMA administrative membership services. Cornerstone terminated our contract. Minimum fee with NHMA is \$6480. It would not be an hourly fee. NHMA will maintain our membership data base, conference registrations and sponsors, as well as annual dues mailing. Simpson would like to include Friends' groups in our data base. There was extensive discussion on how to process payments. Gaudiello proposed that we nail this down so that it will be in place by August 1. Our legal mailing address will become 25 Triangle Park Drive, Concord, NH 03301. A meeting is scheduled for July 17th with NHMA to discuss a draft agreement of services.

Minutes: **MOTION:** (Simpson/Martineau) Minutes of June 4, 2014 approved. **PASSED**

Treasurer's report: Report emailed. The Finance Committee reappointed Ken Fordham of Amherst, NH as NHLTA's public accountant. Ken will perform a financial review for the 2013–2014 fiscal year and prepare NHLTA's federal and state returns. He will start this work in early August.

MOTION: (Larochele/ Martineau) to accept the Treasurer's report. **PASSED**

REPORTS

Education: Gaudiello emailed report. The next committee meeting will be Thursday July 17. The list of Conference speakers has expanded. The time and place for Orientation workshops seem to work out well. The committee will consider other locations for a possible Saturday.

OLD BUSINESS

1. Simpson reported that we had a good showing at the State Library reception.
2. Advocacy: Moses emailed report.
3. Membership Services Access database: Moses
4. June Orientation: Gaudiello report emailed.
5. Offer by Manchester City Library to help process Conference Presenter Tapes. Hallenbeck expressed some concerns. Gaudiello suggested that Hallenbeck list issues that need to be addressed before these video tapes are released. **MOTION:** (Moran/Gaudiello) that we approve the offer of the Manchester City Library to handle the distribution of the presenter's workshop tapes and to catalogue the recorded workshops on the condition that it agrees with our contract with the presenters. **PASSED** by the majority with one vote in the negative.

MOTION: (Gaudiello/Lord) that we move forward to make available the tapes from these workshops by the end of this calendar year.

Amendment: Subject to the result of a Survey Monkey poll to determine interest.

PASSED by the majority with one vote in the negative

NEW BUSINESS

1. Retreat: we will discuss the topic at the next meeting.
2. NHMA Annual Conference: Gaudiello said our booth was very successful but questioned the workshop. **MOTION:** (Simpson/Moses) that we do the NHMA booth and not the workshop. **PASSED**
3. **MOTION:** (Webster/Simpson) that we combine with the NHLA on the booth this year and split the cost. **PASSED**

Shop Talk: Martineau discussed her attempt at a regional meeting.

Meeting Adjourned at 12:30 p.m.

Respectfully submitted,
Carol Snelling
Secretary

Next meeting August 6, 10:00 a.m. at NHMA

August Hospitality: Tina Larochelle and Claire Martineau

MOTIONS

- Minutes of May7, 2014 approved.
- Accept the Treasurer's report.
- That we approve the offer of the Manchester City Library to handle the distribution of the conference presenter's workshop tapes and to catalogue the recorded workshops conditionally it agrees with our contract with the presenters.
- That we move forward to make available the tapes from these workshops by the end of this calendar year subject to the result of a Survey Monkey poll to determine interest.
- That we do the NHMA booth and not the workshop.
- Moved that we combine with the NHLA on the booth this year and split the cost.

ACTION ITEMS

- Meeting with NHMA regarding membership administrative services July 17
- Survey Monkey poll to determine interest in video tapes of presenters