

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NH Municipal Association, Concord, NH
April 2, 2014

Present: Knight, Webster, Moses, Kirwin, Snelling, Davis, Gaudiello, Moran, Branoff, Lord, Hallenbeck and Simpson.

Absent: Edelmann

Excused: Michael York, State Library Liaison.

Meeting called to order by President, Adele Knight, at 10:00 a.m.

The Pledge of Allegiance was recited

Minutes: MOTION (Gaudiello/Lord) Minutes of March 5, 2014 approved. PASSED

Treasurer's report: Report emailed.

- There were 29 conference registrants in March.
- The Scholarship Committee approved the first conference scholarship.
- The annual NHCF McKay scholarship grant was posted in this report.
- NHLTA's Business Auto insurer is doing a routine premium audit.

MOTION: (Moses/Webster) to accept the Treasurer's report. PASSED

REPORTS

Education report emailed

Governance Report emailed

Communication: Kirwin has extra Newsletters.

Tech Bits: Hallenbeck discussed what is involved in putting on the Conference. We need to select the site at least a year in advance.

OLD BUSINESS

1. **Advocacy:** Moses/Davis: Moses presented the report. Davis stressed that they need feedback to help them prepare their report for the Conference. Today's report will be emailed to the Board. Board members then will work on a hypothetical town library advocacy scenario.
2. **Membership Services:** Access database is coming together
3. **Procedure changes** for travel reimbursements: report will be emailed to the Board.
4. **Orientations:** Gaudiello reported that 54 have registered for the April orientation. Seating limitations; classroom style with table—maximum number of people is 65–70 per NHMA. Due to the likelihood that the April 29 workshop will sell out, the board considered alternatives and decided NHLTA should offer a second session in early June. Gaudiello will make the arrangements.

NEW BUSINESS

1. **Budget Proposal** emailed. Budgets from all Committee Chairs were included in the proposal. Every budget account was discussed. Several proposed budget items were amended to a final budget. MOTION: (Simpson/Kirwin) to accept the Budget as amended. PASSED

Shop Talk: due to the length of the meeting, shop talk was postponed.

Meeting Adjourned at 1:55 p.m.

Respectfully submitted,
Carol Snelling
Secretary

Next meeting May 7th at NHMA

May Hospitality: Loring Webster and David Hallenbeck

MOTIONS

- Minutes of February 12, 2014 approved. PASSED
- Accept the Treasurer's report. PASSED
- To accept the budget as amended. PASSED

ACTION ITEMS

- Webster will email Travel procedure B.8.1.1 to board
- Moses will email advocacy report to board
- Hallenbeck will email TechBits presentation to board.