

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NH Municipal Association, Concord
FEBRUARY 12, 2014

Present: Knight, Webster, Moses, Kirwin, Snelling, Davis, Moran, Branoff, Hallenbeck, Michael York, State Library Liaison.
Absent: Edelmann
Excused: Gaudiello, Lord
Guest: Linda Taggart, President of the NHLA.
David Simpson

Meeting called to order by President, Adele Knight, at 10:05 a.m.
The Pledge of Allegiance was recited

Minutes: MOTION (Davis/Kirwin) Minutes of January 8, 2013 approved. **PASSED**

Treasurer's report: Report emailed. Branoff added the follow:

- \$5550 in conference sponsorships have been collected to date.
- Travel reimbursement policies and procedures were discussed. NHLTA's Travel Policies and Procedures, as written, follow the IRS rules for reimbursing volunteers for expenses, per Mark's opinion. NHLTA's public accountant will be contacted for his opinion on this, also.
- The governance committee will discuss this next week.

MOTION: (Moses/Webster) to accept the Treasurer's report. **PASSED**

Reports:

- **Tech Bits:** Presentation by David Hallenbeck. The library is a place, people and a platform. Libraries are serving as community centers, providing learning and literary centers, building local capacity for innovation, improving access, and enhancing literacy. Hallenbeck attended the WebWise conference in Baltimore at which new techniques were presented.
- **Education Committee:** report emailed
- **Governance Committee:** report emailed
- **NH Library Association Liaison:** There is no NHLA liaison report; NHLA next meeting is Feb. 18. 2014
- **Legislative Committee** met prior to the board meeting.

OLD BUSINESS:

1. **Advocacy:** report by Moses, see appendix A.
2. **Sponsorships:** report emailed
3. **Membership Services.** We need to decide what information we want the database to provide. We are working with Cornerstone in order for them to serve our needs.
4. **Orientation: Scheduled for** Tuesday, April 29th from 10:00 am–1:00 pm at NHMA, Concord.
5. **SB 227 update:** voted ITL (Inexpedient to Legislate). We need to think about future legislation.

NEW BUSINESS:

1. **By-laws:** Webster report emailed. Discussion about the required number of members on the Board. **MOTION:** Webster/Kirwin to accept the presented changes to the Bylaws. **PASSED**

2. **Statuses of 501C3 Friends Groups:** discussion on maintaining 501 (c)(3) status; requirement to file 990 with IRS every year, after 3 years of non-filing the 501 (c)(3) status will be automatically revoked. Linda Taggart will contact Terry Knowles at Division of Charitable Trusts for correct information. This information on this will be posted on the NHLTA website and will include everything the Friends have to do to maintain their 501C3 status.
3. **Nomination of Director MOTION:** (Webster/Hallenbeck) that David Simpson be appointed a Director and placed on the slate of directors for a two year term at the annual meeting. **PASSED**

State Library Report: Michael York

- Expressed his thanks to the directors of the NHLTA who did an outstanding job regarding SB227.
- He attended the WebWise Conference in Maryland. The theme of which was “Anchoring Communities” and focused on recent research and innovations in digital technology; exploring the potential impact on library and museum services.
- The NHLA Conference will be held in April at the Mountain View Grand resort in Whitefield.
- He is working on the annual report for the Federal grant. The state has to match 34% of the federal funds received.
- The Marahan-Phelps-McCulloch (Hillsborough, NH) photo collection including glass plate copies of daguerreotype photographs will be on exhibit at the state library.

Shop Talk: none

Meeting Adjourned at 12:35 p.m.

Respectfully submitted,
Carol Snelling
Secretary

Next meeting March 5 at NHMA

March Hospitality: Susan Gaudiello, Mark Branoff

MOTIONS:

- Minutes of January 8, 2014 approved. PASSED
- Accept the Treasurer’s report. PASSED
- To accept the presented changes to the Bylaws. PASSED
- David Simpson be named a Director and then placed on the slate of directors for a two year term at the annual meeting. PASSED

ACTION ITEMS:

- The governance committee will discuss the issue of reimbursement next week
- Linda Taggart will contact Terry Knowles at Division of Charitable Trusts for correct information on Friends groups maintaining 501 (c)(3) status.
- Information on Friends groups maintaining 501 (c)(3) status will be posted on NHLTA website.
- Davis/Moses will continue work on Advocacy and establish our definition of Advocacy