

**NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
Local Government Center, Concord, NH  
JUNE 2, 2010

Present: Edelmann, Heroux, Jones, Kirwin, Knight, Moses, Snelling, Solon, Theoharous, Webster

Excused: Abbott, Fabrizio

Guests: Tom Wallace, Joan Crimlisk

Call to Order by the President, Conrad Moses at 10:10 AM. The Pledge of Allegiance to the Flag was recited.

Introduction of Guest: Joan Crimlisk from Derry Public Library

MOTION [Knight/Webster] MOTION to accept the minutes of April 7, 2010 PASSED

**TREASURER**

- Tom Wallace will continue recording all income and debt until the end of June.
- Betsy will be changing the NHLTA Bank.
- Alex Weeks, CPA will review, during July, the financial records. He plans to retire so a new CPA will have to be chosen.
- No money will be needed from the Vanguard Account
- Conrad thanked Tom for the work he has accomplished during the past two years.

The Financial Report was accepted as presented.

**Committee Reports**

***Conference Income*** - Printed report given

- Need bill from LGC for the name tags
- Need copy count for paper used

***Scholarship*** - Printed report given

This year NHLTA has used up the income per Charitable Foundation wishes

***Membership*** - Printed report given

Money still coming in, response has been earlier than usual

***Education Report***

Conference Evaluation

**Old Business**

1. Awards will be chosen at the Exec. Committee meeting August 4, 2010
2. Suggestion that the Award Letters be sent in February or March 2011
3. Hospitality list, through to December, distributed

**New Business**

1. Committee Chairs - Need Job Descriptions - Use Library Trustees  
Education - Lil Edelmann  
Communication - Connie Kirwin

Nominating/Governance - Adele Knight  
Legislation  
Finance - Betsy Solon (Policy)  
Scholarship - Betsy Solon (Operational)

2. Ad Hoc Exploratory Committees - Need guidelines, job description, people from each region of the State

Fund Raising  
Technology

MOTION [Edelmann/Knight] Move to form two Ad Hoc Committees for Fund Raising and Technology. PASSED

3. Announcement - New Boston Library dedication June 6th 1 to 3 PM

4. Newsletter

Suggestion that a box be placed on renewal forms to indicate email or snail mail  
Remove NHLTA director telephone numbers from Newsletter as requested

\* \* \* MEETING INTERRUPTED FOR LUNCH TIME \* \* \*

#### **NHLTA ANNUAL MEETING AND CONFERENCE BRAINSTORMING**

- Save the date
- Professional Speakers
- Back-up Date
- Registration number on registration form - use postal date for deadline date
- Develop Friends – Trustee Trust
- Bigger Site - wide hallways for buffet lines, parking, bathrooms
- May 9th suggested date

#### **NEWSLETTER DEADLINES** These deadlines are for copy to be in newsletter

- Two weeks prior to:  
March 15th  
June 15th  
Sept 15th  
Dec 15th

Meeting adjourned at 1:15 PM

Next meeting July 7, 2010

Hospitality Heroux and Theoharous

Respectfully Submitted,

Sara W Jones, Secretary