

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION

10:00 a.m.

April 6, 2016 NHMA

Present: Moran, Webster, Moses, Davis, Snelling, Branoff, Kirwin, Clark, Gaudiello, Tentarelli, Larochele, Knight, Martineau, Jenn Hosking, President of NHLA, and Michael York, State Library Liaison

Excused: Simpson

Meeting called to order by President Ed Moran at 10:05 am. The Pledge of Allegiance was recited.

Minutes: MOTION: (Tentarelli/Kirwin) Minutes of March 2, 2016 approved. **PASSED**

Treasurer's Report: Branoff emailed report. **MOTION:** (Gaudiello/Davis) accept the Treasurer's report. **PASSED**

Brief Reports:

Conference Update: Gaudiello emailed her report. May 19th will be a work day for the Board to stuff the Conference Folders. Directors are asked to bring empty boxes to hold the folders.

Orientation Update: Gaudiello reported that an orientation will be given at the Conference in a condensed form. To supplement that orientation we are offering a Saturday orientation on June 18th. Gaudiello is working on purchasing the library handbooks.

MOTION: (Gaudiello/Kirwin) that we increase the amount for the purchase of binders for the revised manual to \$1000. **PASSED**

State Library: Michael York presented his report.

- They are working on the next biennium budget.
- He discussed two NH libraries: one library founded as a 501(C) 3 in need of town funds in order to continue services and the second library that was flooded out ten years ago and has an elected board of trustees but no library.
- Ann Hoey, who is currently coordinator for Youth Services, will also be the Senior Services Coordinator. York suggested that we publish an article in the next newsletter about the new Senior Services available from the State Library.

NHLA: Hosking emailed her report. May 2 & 3 she is going to Washington, DC. They are meeting next week. November 3 will be their fall Conference. NHLA is trying to build up their website.

Old Business

1. Request David H. provide DVDs of the Education Committee selected videos. Webster has not made any progress in obtaining the videos. Webster reported that they are taking the issue off the table. Gaudiello suggested that at some point we need to make a decision on the DVD's in the Manchester Library.
2. Finance Committee: The Finance Committee met in February on the necessary NHLTA reserve amount. No activity in March; will meet in April on the financial reserves management policy.
3. Legislative Update: Gaudiello reported that HB1401 was voted Inexpedient to Legislate (ITL) by the Committee and by the full House on March 10. HB 1205 was voted Inexpedient to Legislate (ITL) by the House Education Committee and by the full House in March 9. HB 1508 was passed with amendment by the full House on March 10 and will go over to the Senate.

4. Update on Director Recruitment program: Moran will contact Kate Bishop Hamel for a report. He recommended having a strategy meeting. Kirwin suggested that the NHLTA set-up a recruitment table at the Conference. Discussion and approval—Kirwin will organize.

NEW BUSINESS:

1. 2016-17 Fiscal Year Budget: The 2016-17 proposed budget was emailed. All items in the budget were discussed. \$25 was added to Board Retreat. Conference Audio-Visual Technology was changed to the 2015 Conference expended amount, excluding videotaping. There were no other changes. **MOTION** (Gaudiello/Moses) to recommend the budget as amended today to the Annual Meeting. **PASSED**
2. Gaudiello suggested that the retreat be scheduled earlier than November.

Meeting adjourned at 12:40 p.m.
Next meeting, May 4, 2016

Respectfully Submitted
Carol Snelling

April Hospitality: Conrad Moses and Tina Larochelle

MOTIONS:

- To approve the minutes of March, 2016 meeting
- To accept the Treasurer's report
- To increase the amount for the purchase of binders for the revised manual to \$1000
- To recommend the budget as amended today to the Annual Meeting.

ACTION ITEMS:

- Finalize budget for annual meeting
- Finance committee will recommend a financial reserves management policy
- Meet on May 19 to stuff name badges and conference folders