

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NHMA, Concord, NH
August 5, 2015

Present: Moran, Webster, Moses, Davis, Snelling, Branoff, Simpson, Kirwin, Larochele, Martineau, Clark, Gaudiello, Amy Lapointe; Library Director, Amherst Town Library and president of NHLA; Michael York, State Library Liaison

Excused: Knight,

Absent: Edelmann,

Meeting called to order by President Ed Moran, at 10:08 a.m. The Pledge of Allegiance was recited.

Minutes: MOTION (Gaudiello/Davis) Minutes of June 3, 2015 approved **PASSED**

Treasurer's report: Reports for June 2015 and July 2015 emailed. NHLTA's public accountant just started a financial review for the last fiscal year. He will also prepare NHLTA's IRS and NH state returns.

MOTION: (Gaudiello/Martineau) accept the Treasurer's reports. **PASSED**

Gaudiello commented that conference attendees who hadn't paid in advance have, for the most part, paid.

Michael York:

- Trip to DC for Annual NH Librarians Day will be Sept. 10.
- He is experiencing staffing problems with reductions due to retirements and significant health issues as well as the budget freeze.
- The dedication of statue of Gov. Winant has been postponed due to funding issues.
- They are working on NHUPAC replacement.

OLD BUSINESS:

Action items from the June meeting.

1. Gaudiello discussed the conference for next year. The committee unanimously recommended Grappone for next year and May 23rd for the date. **MOTION:** (Simpson/Branoff) That we accept the committee's recommendation. **PASSED**
2. Drafted a policy for refunds, this should be incorporated in the Policy Manual:
Refund Policy for Conference Cancellations:
Full refund of the registration fee, less an administration fee of \$15, will be made for cancellations received prior to the registration deadline. After that date, the registrant may arrange a substitute to take his/her place, but no refunds will be issued.
MOTION: (Simpson/Martineau) to accept the refund policy proposed by the Education Committee. **PASSED**
3. Davis reported that work on the manual is ongoing.
4. Membership chair, Davis, report on membership to identify and pull in non-active members for the Sept. meeting.
5. Appeal letter, emailed. There was discussion about an endowment. Simpson spoke of expanded fundraising opportunities and will address this at the October meeting

Committee Reports:

- Newsletter: Deadline is Sept. 2.
- Education: The Committee is trying to move the Conference lunch time up to 12:30 p.m. Conference meals and travel reimbursement recommendation in Oct. Working on survey for conference content.
- Governance: report emailed

New Business:

1. Simpson reported that Shakespeare's First Folios from the Folger Library will be on display at the Currier in the fall of 2016. Libraries and schools are encouraged to plan material and programs around the 400th anniversary of his death. State library Center for the Book, Keene State Library, UNH and others are involved
2. Custodian of NHLTA Computers to be Moses.
3. NHMA Conference Nov 19-20 Table cost is \$225. **MOTION:** (Moses/Gaudiello) to fund the table to the NHMA Conference. **PASSED**
4. Karen Sheehan Lord memorial. **MOTION:** (Gaudiello/Branoff) to donate \$100 to Manchester City Library in memory of Karen Sheehan Lord. **PASSED**
5. Legislative initiative to make changes to (Library) RSA 202-A by Rep Vose. Moran and Gaudiello will contact the legislator to discuss this initiative to try to forestall it being filed.
6. Discussion on conference workshop videos posted by Hallenbeck on YouTube. Concern about permission from presenters. Conrad will track activity. Carol will contact speakers. Webster will contact Hallenbeck to take down videos until Board review in Sept.
7. Gaudiello suggested that in November we go over our strategic plan.
8. Simpson asked for the board's permission to bring David Blake to our next meeting to discuss marketing and awareness.

NHLA Report: Lapointe mentioned the NHLA conference on October 27th. Trustees are welcome to attend.

(Moses/Simpson) moved to adjourn

Meeting adjourned at 12:20 p.m.

Respectfully Submitted
Carol Snelling

September Hospitality: Clark and Davis

MOTIONS:

- To approve the minutes of June, 2015 meeting
- To accept the Treasurer's report
- That we accept the committee's recommendation. (Grappone Center)
- To accept the refund policy proposed by the Education Committee.
- To fund the table to the NHMA Conference.
- To donate \$100 to Manchester City Library in memory of Karen Sheehan Lord.

ACTION ITEMS

- Discuss a financial plan for NHLTA in October.
- Contact Hallenbeck to take down our presentations on You Tube. Then we can decide what we want to post.