

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NHMA, Concord, NH
June 3, 2015

Present: Moran, Webster, Moses, Davis, Snelling, Branoff, Simpson, Knight, Kirwin, Larochele, Martineau, Clark, Lord, Gaudiello, Michael York, State Library Liaison

Absent: Edelmann

Meeting called to order by President Ed Moran, at 10:00 a.m. The Pledge of Allegiance was recited.

Minutes: MOTION (Gaudiello/Simpson) Minutes of May 6, 2015 approved **PASSED**

Treasurer's report: Report for May, 2015 emailed.

MOTION: (Simpson/Lord) to accept the Treasurer's report. **PASSED**

Gaudiello expressed concern that we increase our membership and participation. She recommended that the Membership Chair (Marty Davis) analyze membership, identify non-members, propose a marketing campaign and report at the September meeting.

MOTION: (Gaudiello/Davis) Because airfare was considerably more expensive than IRS rate auto mileage. Mr. Jacknis is to be reimbursed for his auto mileage to the conference at the current IRS rate. **PASSED**

Gaudiello suggested that the Education Committee draft a travel expense policy for conference speakers by the October meeting.

Gaudiello reported on a registrant who canceled the day before the conference and wanted a refund. A conference cancellation policy needs to be printed on the application. Moran suggested that we issue a credit minus the meal fee to a gentleman, nonmember, who cancelled at the last minute.

Gaudiello suggested that the Education Committee draft a per-diem or meals policy by the October meeting.

MOTION (Simpson/Davis) that we refund the gentleman who requested a refund the net minus the cost of the meals. **PASSED**

COMMITTEE REPORTS:

- Newsletter: Deadline is Friday
- Education: report emailed
- Governance: report emailed

STATE LIBRARY:

Michael York reported that they are waiting for the Senate vote on the budget this week. Darlene Reinhart retired. Ann Hoey is working on the reading program. York is taking a tour of the North Country with Senator Woodburn. Completion of statue of Governor Winant is expected by October.

OLD BUSINESS: Action items from May meeting:

- Education Committed formed a committee to move forward with the manual review. To have a November deadline.
- The appeal letter has not yet been developed.
- Conference Report: results summary were very positive. The Education Committee will come back with a recommendation for next year's Conference location by the August meeting.

NEW BUSINESS:

- Election of Officers for 2015-16

President: Ed Moran
Vice President: David Simpson
Treasurer: Mark Branoff
Secretary: Carol Snelling
Past President: Adele Knight

MOTION (Webster/Moses) to accept the slate of officers as presented. **PASSED**

- **MOTION** (Gaudiello/ Martineau) That we skip the July meeting. **PASSED**

Next meeting August 5, 2015 at NHMA.

(Moses/Simpson) moved to adjourn. Meeting adjourned at 11:45 a.m.

Respectfully Submitted
Carol Snelling

August Hospitality: Martineau and Davis

MOTIONS:

- To approve the minutes of May 6, 2015 meeting
- To accept the May, 2015 Treasurer's report
- That we reimburse Mr. Jacknis for mileage at the current IRS rate
- That we refund the gentleman who requested a refund the net minus the cost of the meals.
- To accept the slate of officers as presented.
- That we skip the July meeting

ACTION ITEMS:

- The Education Committee needs to review the manual and determine if an update is needed
- The Executive Committee will fine tune the appeal letter and mail to the board
- The Membership Chair (Marty Davis) will analyze membership, identify non-members, propose a marketing campaign and report at the September meeting.
- Education Committee will draft a per diem or meals policy by the October meeting.
- The Education Committee will come back with a recommendation for next year's Conference location by the August meeting.