

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION

2019 Spring Conference & Annual Meeting

Wednesday, May 29, 2019

8:00 am–3:30 pm

LOCATION

DoubleTree by Hilton Manchester Downtown,
700 Elm St, Manchester, NH

(formerly The Manchester Downtown Hotel)

CONFERENCE SCHEDULE

8:00–8:45 am	Registration & Breakfast
8:45–9:00 am	Welcome & NHLTA Business Meeting
9:00–10:50 am	Plenary Session: Advocacy Bootcamp
11:00–11:40 am	Roundtable Session
11:50–12:45 pm	Lunch
12:50–2:05 pm	Workshops 1 – 5
2:15–3:30 pm	Workshops 6 – 10

Registration Deadline: Friday, May 10, 2019

ONE FORM PER PERSON

Mail this form with your payment to:

NHLTA Conference Registration

25 Triangle Park Drive

Concord, NH 03301

REGISTRATION FORM

Wednesday, May 29, 2019

NHLTA 2019 Spring Conference & Annual Meeting

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700 Elm St, Manchester, NH
(formerly The Manchester Downtown Hotel)

ONLINE REGISTRATION RECOMMENDED

www.NHLTA.org

REGISTRATION DEADLINE

Friday May 10, 2019 one form per person

NAME _____

ADDRESS _____

TOWN/ZIP _____

PHONE _____

ATTENDEE E-MAIL _____

Confirmation will be sent to the email address above.

LIBRARY NAME _____

Do not include my name in a list of event attendees to be shared.

Trustee Alternate Trustee Library Staff Friend

Other _____

\$65 Members & Friends \$75 Non-members
(includes continental breakfast, lunch, and workshops)

I am enclosing a check for \$ _____

Mail check (payable to NHLTA) and registration form to:

NHLTA Conference Registration

25 Triangle Park Drive, Concord, NH 03301

Additional registration forms available on NHLTA website: www.NHLTA.org

SPECIAL DIETARY NEEDS: _____

OTHER SPECIAL NEEDS: _____

If you have questions, please contact Judy Pearson at
nhlibrarytrustees@nhmunicipal.org

REFUND POLICY FOR CONFERENCE CANCELLATIONS

Full refund of the registration fee, less an administration fee of \$15, will be made for cancellations received prior to the registration deadline. After that date, the registrant may arrange a substitute to take his/her place, but no refunds will be issued.

SCHOLARSHIPS AVAILABLE TO COVER REGISTRATION FEE

Application forms at www.NHLTA.org

If you have questions, please contact Mark Branoff at
m.branoff@nhlta.org.

Mail application to: Mark Branoff, Nesmith Library, 8 Fellows Road,
Windham, NH 03087

Scholarship Deadline: Friday, May 4

PARKING

A parking garage is located adjacent to The DoubleTree by Hilton Hotel. With ticket validation, parking fees are \$6 per vehicle. Attendees staying overnight at the hotel may park overnight for \$12 per vehicle. You MUST bring your parking ticket with you into the hotel to be validated at the Conference Registration Area located in the Assembly Area.

Save a copy of this form for your reference.

Select **one** option from the Roundtable Session and only **one** workshop from each afternoon time slot. Final Roundtable options offered at the conference will be determined by registration responses.

Workshops recommended for new trustees are identified by ♦

9:00–10:50 am

PLENARY SESSION: ADVOCACY BOOTCAMP

11:00–11:40 am

ROUNDTABLE SESSION *SELECT 1*

- | | |
|--|---|
| <input type="checkbox"/> A. Building Maintenance | <input type="checkbox"/> F. Small Libraries (Below 2500 Pop.) |
| <input type="checkbox"/> B. Friends Groups | <input type="checkbox"/> G. Small Libraries (Above 2500 Pop.) |
| <input type="checkbox"/> C. Fundraising | <input type="checkbox"/> H. Social Media |
| <input type="checkbox"/> D. Innovative Programming | <input type="checkbox"/> I. State Library Update |
| <input type="checkbox"/> E. Library Policies | <input type="checkbox"/> J. Technology |

12:50–2:05 pm

SELECT 1

- 1. ♦** Orientation Highlights
- 2.** Libraries Transform: Building on the Momentum and Resources of ALA's Advocacy Campaign
- 3. ♦** How to Run an Effective Meeting (And Comply with the Right-To-Know Law)
- 4.** Space Analysis and Renovation
- 5.** Personal Safety in Today's Environment

2:15–3:30 pm

SELECT 1

- 6. ♦** Teamwork at the Top: The Library Director/Trustee Relationship
- 7.** Strategic Planning: How to Survey & Follow-Up
- 8. ♦** Getting to Know the Library RSAs
- 9.** Serving Teens Is Hard — But Vital
- 10.** Communications and Marketing for a Successful Capital Campaign

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